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OBJECTIVES OF THE APPRENTICE JUDGE PROGRAM

- To continue to uphold the highest standards for judging of dolls in the UFDC Competitive Exhibits.
- To develop a reserve of experts available to judge at both Regional and National levels throughout the seventeen regions of UFDC.
- To offer qualified applicants the opportunity to participate in an advanced study of the judging of dolls.
- To provide training to qualified applicants regarding UFDC's criteria for judges and judging dolls.
- To encourage participants in their efforts to become recognized experts in their chosen areas of doll study, and in keeping with the goals of UFDC, to become the resource for doll expertise worldwide.

OVERVIEW OF THE APPRENTICE JUDGE PROGRAM

The UFDC Apprentice Judge Program originated in 1993. It operates under the supervision of the Director of ReAL Services who oversees the program's continual development, design and implementation, selects program leaders, and works with the Standards Committee to certify graduates of the program. The Standards Committee is comprised of the Director of ReAL Services, Judging Seminar Leaders, National Judging Chairmen and National Judges.

The Apprentice Judge Program is a two-year program. The two years involve classroom training presented at the National Convention, as well as individual research assignments. If participants successfully meet the requirements outlined in this document, they are registered as UFDC Apprentice Judges upon completion of this course. Their names are published in the UFDC Directory of Judges as available to apprentice judge in their specified area of expertise at Regional Conferences and National Conventions. Apprentice Judges must then complete the outlined certification requirements to become available to participate as a UFDC Judge. Participants in the Apprentice Judge Program need to have longstanding dedication and commitment to their own individual doll study and research in their chosen field.

UFDC cannot guarantee that Judges or Apprentice Judges certified by this program will be selected to judge or apprentice judge at Regional Conferences or National Conventions. Judges are selected by the Chairman of Judges for the Antique and Modern Competitive Exhibits. Individuals who have articles published and present programs or seminars at Regional and National levels, thereby demonstrating their expertise, are most likely to be selected to judge.

Candidates may apply to enter the Apprentice Judge Program by contacting the Director of ReAL Services. A waiting list may be necessary as a result of having more candidates than the current program can accommodate.

PROGRAM CONTENT AND DESIGN

UFDC Judges work in their area of expertise. No single judge is expected to be knowledgeable about or able to judge an entire Competitive Exhibit. As future judges, each program participant will select two doll categories listed in the Antique or Modern Competitive Exhibit list. These will become their particular areas for doll study and research. Potential program participants should choose a category of dolls that they collect or to which they have easy hands-on access. It is essential that Judges be exposed to many examples of dolls first hand in order to round out their research knowledge. The nuances of judging may not be learned strictly from a book.

The content of the Apprentice Judge Program is designed to address the following three areas:

DOLL EXPERTISE: Research projects will be assigned by the seminar leaders on the doll categories selected for study by each participant. Students will be required to research and write in-depth papers to further develop their research abilities. As participants progress, the assignments become more advanced. This may include writing articles, presenting programs, seminars, lectures, or workshops. The purpose of these more advanced assignments or projects is to enable the participants to become *known experts*.

JUDGING EXPERTISE: Classroom sessions will take participants through various exercises leading up to judging dolls. The level of challenge will increase as the exercises proceed. Sessions will also be held in the Competitive Exhibits.

JUDGING PROCEDURE, PROTOCOL AND ETIQUETTE: Participants are expected to enter the program with basic doll knowledge and awareness of UFDC procedures after having participated in the Competitive Exhibits by entering dolls, clerking, monitoring, taking highlight tours, and helping remove the exhibit. It is important to be familiar with these procedures so students may devote their attention to the judging process. While participants are not expected to be totally silent observers of this process, they are encouraged to be circumspect about judging, to listen carefully and take note of comments and decisions. They can gain valuable experience in procedure and protocol by continuing to volunteer as a monitor or clerk, enter dolls in competition and sign-up for highlight tours. Participants of the Apprentice Judge Program must be aggressive in their research and study. Each person is expected to take the initiative to gain this experience.

TRAINING AND DEVELOPMENT CREDITS

Participants in the Apprentice Judge Program need to keep their Seminar Leader up to date on their activities so that credit is given for their work. Research papers and articles should be submitted to the leaders for review and credit.

If a participant successfully completes the two years of training and development, they will be registered as an Apprentice Judge at the conclusion of the second year, and may be invited to apprentice judge at Regional Conferences and/or National Conventions. Apprentice Judges are selected and assigned to teams by the Chairman of Judges.

APPRENTICE JUDGE PROGRAM APPLICATION REQUIREMENTS AND PROCESS

Those wishing to participate in the UFDC Apprentice Judge Program need to consider:

- You must be a member of UFDC and must attend the two consecutive National Conventions that will occur during the duration of your time in the program. In addition, it is recommended that you participate in Competitive Exhibits at Regional Conferences.
- You must dedicate the time and effort demanded to complete the research and onsite assignments required each year.
- You must meet the certification requirements following the two-year Apprentice Program in order to become certified in your area of expertise as a UFDC Judge.
- The Apprentice Judge Program may not be for everyone. For those looking for a challenging course of doll study that includes information on how judging is done, we recommend other seminars, including "Judging in the Antique and/or Modern Competitive Exhibit." Those seeking help entering dolls in competition should view the slide program "How to Enter Dolls in a UFDC Competitive Exhibit and Bring Home Ribbons."

PROGRAM APPLICATION

To apply for acceptance to the Apprentice Judge Program, each applicant must complete the application form and enclose a recent research paper or published article prepared by the applicant. Submit the application and research paper to the Director of ReAL Services. If there is space available in the program, your application will be forwarded to the appropriate Seminar Leader. If there is a waiting list, your name will be entered on that list.

The decision for acceptance is made jointly by the Director of ReAL Services and the Seminar Leader. Applicants, whose chosen field of study and expertise is where there is a shortage of judges, will be given priority for acceptance to the program if there is a waiting list. Applicants to the program are screened based on experience and knowledge of dolls in their chosen field, and the quality of the research paper submitted. Leaders of the program comply with UFDC's non-discrimination policy. The Seminar Leader will send notice of acceptance of the application or direct the applicant to an alternate course of study.

APPLICANTS FROM PREVIOUS PROGRAMS

It is necessary for individuals who were Apprentice Judges prior to the implementation of this program, or during a previous program, to complete the eight listed requirements for certification. Those individuals should contact the Director of ReAL Services for further information.

From time to time, the National Chairman of Judges may invite a specialty or guest judge to serve on a judging team. It is understood that these people are accredited experts in the field they are requested to judge.

APPLICATION FOR APPRENTICE JUDGE PROGRAM

NAME _____ DATE _____
ADDRESS _____ CITY _____ STATE _____ ZIP _____
TEL _____ FAX _____ EMAIL _____
CLUB AFFILIATION _____ REGION _____
SPECIFY ANTIQUE OR MODERN PROGRAM _____

Specify two categories (i.e. wood, German Bisque, Hard Plastic, Celebrity, etc.) from the National Competitive Exhibit category list that you wish to gain experience judging:

PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. How many years have you been collecting and studying dolls? _____
 2. What types of dolls do you currently collect? _____
 3. What UFDC National Conventions have you attended? _____
 4. What is your judging/apprentice judging experience, if any, in the past three to five years?
- | EVENT | DATE | CATEGORY | CHAIRMAN OF JUDGES |
|-------|------|----------|--------------------|
| _____ | | | |
| _____ | | | |

5. List any research projects, articles, books, seminars, programs, exhibits or museum conservation work that you have completed in the past five years.

6. Attach a recent research paper or published article (approx. 1000 words) that you have prepared and researched. Be sure this paper includes a bibliography or list of your sources of information.
7. Submit this completed application form and your research paper to the Director of ReAL Services.

APPRENTICE JUDGE PROGRAM YEAR 1

PREREQUISITES:

- National Convention Seminars: Judging in the Modern Competitive Exhibit or Judging in the Antique Competitive Exhibit - may be taken prior to or during course years
- Minimum of 2 Years previous participation in the National Competitive Exhibits
- Minimum of 1 Year previous experience as a National Convention Clerk or Monitor
- 1000 word essay or published article submitted with application*

* * * * *

DEVELOPMENTAL ASSIGNMENTS - PRIOR TO CONVENTION 1:

Along with your application materials, you must submit to the Director of ReAL Services a 1000-word essay or recently published article authored by you. This will be forwarded to your Apprentice Judge Seminar Leader for review. Your Seminar Leader will determine if this paper or article may be further developed to fit course requirements, or if another paper will be required. Your Seminar Leader will give you a submission date (prior to convention) by which she must receive your completed paper. Please retain a copy of your paper.

Each seminar participant will be expected to refine his/her essay assignment into a ten-minute program to be presented to the members of their seminar group at the first National Convention.

This assignment must also be developed into a thirty-minute doll study program and presented at a Club, Regional or National level. The outline, handouts and feedback must be given to the Apprentice Judge Seminar Leader at the first or second National Convention.

Participate in the Competitive Exhibit(s) at the National Convention and all Regional Conferences attended throughout the two-year Apprentice Judge Program. Volunteer to work as a clerk at the National Convention and all Regional Conferences attended. Sign-up for any Judging or Competitive Exhibit related seminars being offered at the National Convention.

* * * * *

APPRENTICE JUDGE TRAINING - ONSITE CONVENTION 1:

- Two three hour sessions:
 1. Classroom discussion of research paper and other topics
 2. Exercises in identifying the key attributes of a doll based on the following UFDC criteria:
 - Antique - quality, condition, originality, and rarity
 - Modern - quality, condition, originality, rarity, and workmanship
- Participate as a Clerk in the Competitive Exhibit
- Highlight Tours

* See Guidelines for Writing Essays and Papers

GUIDELINES FOR WRITING ESSAYS AND PAPERS

Apprentice Judge Program participants are required to submit three research papers in the course of the program. The process of researching, preparing and submitting these assignments helps develop and demonstrate the most essential attribute of a UFDC Judge - expertise.

Participants may have been away from the classroom for a number of years. These guidelines are written with the intention of providing a review and a simple way to get started on a project such as a doll research article or essay.

Seminar Leaders and others reviewing your assignments will be looking for the following:

- A. Accurate and complete information about the dolls in the chosen categories or classifications.
- B. Documented and reliable sources of your knowledge and information.
- C. Demonstration that if you become a Judge, you will have the motivation and the technique to do the proper study and research for any new category you may be judging and to stay current with the latest published research. The best Judges have a natural desire to constantly learn more about dolls. It is devotion, not a chore.

No matter what you label it - an essay, research article, or paper written for the Apprentice Judge Program, it should be presented in the form of a formal paper. A formal paper, usually typed on 8 1/2 x 11-inch paper, double spaced, has these parts:

1. Cover or title page, with title and name of author
2. Table of Contents, including list of illustrations
3. Body, including introduction, development, summary, and conclusion
4. Illustrations which may include photos or color copies, diagrams or charts
5. Notes: list of footnotes, if any
6. References and bibliography

GETTING STARTED:

- Define the research subject. Write the title or category of doll on a paper and place it where you can see it at a glance. This will help you to separate the facts you require from the overwhelming amount of research material you will probably assemble.
- Assemble your research materials in one comfortable and convenient area. This may include books, articles, auction catalogs, photos/slides, notes made during programs, observations made at shows, auctions, or visiting another's collection, interviews with experts, or materials obtained from the UFDC Research and Archival Library. *(A note of caution: while the early researchers have our gratitude for their devotion and ground breaking efforts in doll research, an overwhelming amount of new research has been done in the last ten years. If you are using a source published earlier than 1980, be very careful to verify your facts with a more recent source of information.)*

APPRENTICE JUDGE PROGRAM YEAR 2

PREREQUISITES: UFDC Apprentice Judge Program, Year 1

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DEVELOPMENTAL ASSIGNMENTS - PRIOR TO CONVENTION 2:

Two assignments: Research and write one paper on a subject assigned by the Apprentice Judge Seminar Leader. This paper is due back to the Seminar Leader by November 15 for review. Retain a copy. A synopsis of this paper will be presented to the seminar group at the second National Convention.

The second assignment is to develop a time line identifying significant historical events that affected the doll making industry, and thus help researchers to authenticate dolls.* An understanding of the connection of history and technology to the production of consumer goods, including dolls, is essential to developing expertise in becoming an Apprentice Judge. Time lines for the antique section should cover a period of not less than thirty years, and not more than fifty years. Time lines for the modern section should cover a period of not less than 10 years and not more than 20 years. The second assignment is due to your instructor prior to May 1st. This assignment will also be discussed with the seminar group at the second National Convention.

* * * * *

APPRENTICE JUDGE TRAINING - ONSITE CONVENTION 2:

- > Two three hour sessions:
 1. Classroom discussion of research papers and time lines. This is an informal session where students present a 10-minute synopsis of their research papers. Copies of the actual research paper and time line are to be brought by students and handed-out to other participants and the Seminar Leader.
 2. Higher level exercises simulating actual judging. While working in classroom judging teams, the participant's knowledge will be examined and their evaluations of the dolls will be challenged, simulating actual judging situations/experiences.
- > Highlight Tours
- > Assignment to an actual Competitive Exhibit judging team with limited participation

* See Guidelines for Developing a TimeLine

GUIDELINES FOR DEVELOPING A TIME LINE

As a UFDC Apprentice Judge, and later as a UFDC Judge, you will be regarded as an expert in a particular field. Depending on circumstances you may be called upon to present a program or seminar, write an article, or simply give an opinion. As an expert, you bear the responsibility of keeping your knowledge current and continuing to research areas unfamiliar to you. Your time line should become the basis for a program, which you can present at various levels, to doll makers, doll collecting groups, or to non-collectors who are simply curious about dolls.

The popularity of historical figures and the initiation of new technology were usually linked to a historic event. Such things as the popularity of Empress Eugenie or Queen Victoria, Shirley Temple, or Elvis Presley affected the doll industry. Technology affected the industry with each new development from wood to papier-mâché, china to bisque, celluloid to vinyl. Similarly, fabrics, method of clothing construction, colors and dyes, fashion trends and hairstyles, indicate the origin and age of dolls.

You may be considering such things as:

How did the invention of molded papier-mâché impact on the cottage doll industry in Thüringia?

How was the doll industry of France affected by the invention of electricity?

How did the Franco-Prussian War affect the industry?

Why did the manufacture of French dolls decline in the 1890s?

How did the Great Depression affect the doll industry worldwide?

What factors initiated the manufacture of composition dolls in America?

What was the significance of the popularity of Barbie and friends?

How did the invention of the sewing machine affect dolls?

When was elastic invented and first used in doll clothing?

When was rayon discovered? What is rayon actually made from?

What is the connection between feminism and dolls?

Visual aids are the key to this assignment. Use your imagination. Your text should be concise and well supported by illustrations, whether they are drawings, diagrams, charts, photos, color copies, or slides.

GETTING STARTED:

- Establish the span of time on which you want to focus.
- Assemble your research materials and create a file.
- Literally using a line, plot significant historical incidents and doll industry developments to be used as your outline.
- Write a very concise explanation of the connection between each successive item plotted on your time line.
- Compile a set of visual aids to illustrate and support your theory.
- Keep in mind that you will be presenting your timeline to your fellow seminar participants, so it should be large enough to be easily seen in a seminar setting.

**APPRENTICE JUDGE PROGRAM
COMPLETION OF YEAR 2
APPRENTICE JUDGE CERTIFICATION**

PREREQUISITES: Application Prerequisites
 UFDC Apprentice Judge Program Year 1
 UFDC Apprentice Judge Program Year 2

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APPRENTICE JUDGE TRAINING:

Seminar participants who have successfully completed the above listed course prerequisites will be registered as an Apprentice Judge in the UFDC Directory of Judges at the conclusion of the second year of the course. Judging résumés will be prepared for each participant for apprentice judging at Regional Conferences and National Conventions. Apprentice judges understand that their opportunity to participate in apprentice judging is dependent on the Chairman of Judges, the number of events they are able to attend, and their own development of noted expertise.

* * * * *

APPRENTICE JUDGE RÉSUMÉ:

This document should be maintained by the apprentice judge to chronicle their participation in various judging related activities and demonstrate the participant's level of interest, activity, experience, and education. Any published articles, programs presented, special displays or exhibit-related appointments should be documented and added to the Apprentice Judge's Résumé.

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RECOMMENDED CERTIFICATION ASSIGNMENTS:

In addition to apprentice judging, each individual is advised to continue to participate in competitive exhibits and pursue active research.

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CERTIFICATION:

Registered Apprentice Judges must meet the requirements and obtain the endorsements to become certified as a UFDC Judge in their area of expertise. The following two pages show the requirements and endorsements needed.

REQUIREMENTS FOR CERTIFICATION AS A UFDC JUDGE

Requirements for becoming a UFDC Judge are based on the qualifications found within the main body of incumbent Judges. UFDC Competitive Exhibit Judges are individuals with expertise in specific areas. They publish articles and books, present programs, seminars, lectures, and exhibits. The Apprentice Judge Program is designed to maintain these high criteria and provide skilled and capable Judges for Regional Conferences and National Conventions. It is understood that UFDC Certification is solely for each person's specified area of expertise.

For certification as a UFDC Judge in a declared area of expertise, the applicant must:

1. Successfully complete the two-year UFDC Apprentice Judge Program.
2. Demonstrate expert level knowledge of dolls in at least two categories of the UFDC Competitive Exhibit. (i.e. Wooden Dolls, German Bisque, Celluloid, Hard Plastic)
3. Demonstrate an understanding of procedures in the competitive exhibit area and the protocol related to entering dolls in competition, apprentice judging and judging.
4. Apprentice Judge at the Regional Conference level as well as at the National Convention level for a minimum of one year within four years of completing the Apprentice Judge Program.
5. Demonstrate the ability to follow judging procedures, maintain ethical standards, and work in cooperation with the members of a Judging Team.
6. Abide by the team consensus and/or the decision of the Chairman of Judges in a professional manner, despite personal differences of opinion.
7. Obtain the signature and comments of both the Judging Chairman and the Team Captain with whom they Apprentice Judge at a Regional Conference.
8. Obtain the endorsement of the Seminar Leader, Director of ReAL Services, one Judge, one Team Captain, and the Chairman of Judges with whom they Apprentice Judge at the National Convention.

Though the period of apprenticeship may vary from one individual to the next, fulfilling these requirements will lead to certification as a UFDC Judge and a listing in the UFDC Directory of Judges. Actual selection of Judges for any one event is the prerogative of the Chairman of Judges. The mandate of the Chairman of Judges is to provide the best judging possible for the participants in the competitive exhibit. The Chairman of Judges will choose experts from the UFDC Judging Directory and may, from time to time, request the assistance of a guest or specialty judge.

UFDC APPRENTICE JUDGE REGISTRATION AND JUDGE CERTIFICATION

NAME: _____ UFDC MEMBERSHIP # _____

CATEGORIES OF EXPERTISE: _____

UFDC APPRENTICE JUDGE REGISTRATION

This is to certify that _____ has successfully completed the requirements of the UFDC Apprentice Judge Program and has demonstrated the qualifications to serve as an Apprentice Judge at UFDC National Conventions or Regional Conferences.

NAME	POSITION	DATE
_____	Judge Seminar Leader	_____
_____	Director, ReAL Services	_____
_____	UFDC President	_____

UFDC CERTIFICATION TO JUDGE

This is to certify that _____ has successfully completed the requirements to become a UFDC Judge in their designated field(s) of doll expertise at UFDC National Conventions and Regional Conferences.

With these recommendations, _____ will be listed in the UFDC Directory of Judges as a qualified UFDC Judge.

NAME	POSITION	DATE
_____	Judge	_____
_____	Team Captain	_____
_____	UFDC Chairman of Judges	_____
_____	Judge Seminar Leader	_____
_____	Director of ReAL Services	_____

**UFDC APPRENTICE JUDGE PROGRAM
ASSESSMENT AND EVALUATION OF JUDGING
PARTICIPATION AT A REGIONAL CONFERENCE**

This form is to be used by registered UFDC Apprentice Judges fulfilling the requirements for certification as a UFDC Judge and may be copied as needed. Through the Apprentice Judge Program, UFDC is striving to standardize and maintain high judging standards throughout the organization. When judging is complete, please take a few moments to review the classifications judged with the Apprentice Judge before completing this assessment. Your assistance and careful consideration of the Judge candidate is greatly appreciated.

APPRENTICE JUDGE NAME _____ EVENT _____ DATE _____

CATEGORY/CLASS JUDGED _____

The above named Apprentice Judge demonstrated:

YES NO

- An expert knowledge of the classification
- An understanding of the judging decision
- A consensus with the judging team members
- An understanding of the judging procedure
- An observance of judging protocol
- A need for more research and study

Comments: _____

NAME	POSITION	DATE
_____	Team Captain	_____
_____	Chairman of Judges	_____

Please complete this form and give it to the UFDC 1st VP, Director of ReAL Services or the UFDC President attending this Regional Conference.